



**MID SUFFOLK DISTRICT COUNCIL**

**FORWARD PLAN**

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<b>From: Henriette Holloway – Governance Support Officer</b>	<b>Report Number: JOS/17/13</b>
<b>To: Mid Suffolk Overview and Scrutiny Committee</b>	<b>Date of meeting: 15 February 2018</b>

**FORWARD PLAN FOR 2017/2018**

The table below is a draft of the forward plan for the Mid Suffolk Overview and Scrutiny Committee. This table will be reviewed at each meeting and could be amended in the light of new items arising or as a result of items on the Forthcoming Decisions List being selected for scrutiny.

**15 March 2018**

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Joint Strategic plan reference</b>
The Five-Year Land Supply	To receive a report based on the scoping exercise conducted 15 February	Tom Barker – Assistant Director – Planning for Growth	
Cost of the Move to Endeavour House	To scrutinise the cost effectiveness of moving to Endeavour House	Arthur Charvonja Chief Executive/Head of Paid Service  Katherine Steel Assistant Director – Corporate Resources  Melissa Evans Corporate Manager – Financial Services	
Information Bulletin  Review of the Growth Efficiency Fund (Previously the Transformation Fund)	Review of the process for how money is allocated to the Fund, the spending of and the council's use of the Fund.	Katherine Steel Assistant Director – Corporate Resources  Melissa Evans Corporate Manager – Financial Services	

**19 April 2018**  
**Joint Committee with Babergh District Council**  
**Chair - Cllr Gasper**

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Joint Strategic plan reference</b>
Babergh and Mid Suffolk Building Services (BMBS)	12 months review after the implementation of the service, in April 2018. This to include reporting back to the committee on progress in implementing the actions drawn up to reduce the days council properties are void.	Justin Wright – Newton Corporate Manager - BMBS	
Staff Turnover and Welfare	Reviewing the impact, the office move has had on staff and the financial impact of the move to Endeavour House with the aim of learning points for other future major change activities.	Anne Conway Corporate Manager HR & OD  Katherine Steel - Assistant Director – Corporate Resources	
Leisure Strategy		Chris Fry Assistant Director – Environments and Commercial Partnerships	
Investment Strategy – for BMS Invest and CIFCO	To scrutinise the Investment Strategy for and to make any suggestions felt appropriate	Louise Rawsthorne – Managing Director – BMS Invest	Financially sustainable Councils

**17 May 2018**

<b>Topic</b>	<b>Purpose</b>	<b>Lead Officer</b>	<b>Joint Strategic plan reference</b>
Community Transport Services	To scrutinise the services provided by SCC and consider what Overview and Scrutiny can add to these services		

Review of Shared Legal Services	To review the progress and communication following the presentation in December	Emily Yule Assistant Director – Law and Governance	Enabled and Efficient Organisation
Waste Strategy	Report based on the scoping exercise conducted in February	Chris Fry Assistant Director – Environment	Financially sustainable Councils.
Scoping of Pre – planning Application	To conduct a scoping exercise to review the newly introduced Pre-planning Application fees	Philip Isbell Corporate Manage – Growth & Sustainable Planning  Gemma Walker Senior Planning Officer	

#### **Future Mid Suffolk Overview and Scrutiny Committee Meetings**

<b>14 June 2018</b>	<b>20 December 2018</b>
<b>19 July 2018</b>	<b>17 January 2018</b>
<b>16 August 2018</b>  The HQ Sites – the Investment Business Case for Development (TBC)	<b>14 February 2018</b>
<b>20 September 2018</b>  Crime and Disorder Panel meeting  Investment Strategy to scrutinise the Business Plan for BMS Invest CIFCO	<b>14 March 2018</b>
<b>18 October 2018</b>  An update on the Homeless Reduction Act (2017) Six months after the implementation of the Act	<b>18 April 2018</b>
<b>15 November 2018</b>	<b>16 May 2018</b>

**Topics identified for review by O&S but not currently timetabled:**

### **Universal Credit**

To review steps for implementation of Universal Credit and ensure the Council is fully prepared for the roll-out in May 2018 (if scrutinise after May, to check it was fully prepared)  
Officers: Amy Mayes and Andrew Wilcock (SCC)

### **Community Grant**

Strong and safe communities was asked to report back following a 'health check' of the groups receiving grants. (To be an Information Bulletin) **TBC**

### **Crime and Disorder Panel meeting**

Required to take place at least once a year, provisionally agreed to take place in **September** of each year.

### **Enforcement**

Enforcement for parking, planning etc to be discussed with Babergh Overview and Scrutiny Committee and Kathy Nixon – Strategic Director to decide how to approach this area.

Authorship:

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